

# Gift Aid means you could help more members of our armed forces community at no cost to you



If you can say 'yes' to the two questions below, you can tick the Gift Aid box and say 'yes' to helping our Armed Forces community even more. If you are unsure about anything please see our FAQ's overleaf.

## 1 Do you pay Income or Capital Gains Tax, or have you in the past four years?

Income tax is tax paid on money you earn – from employment, your state pension, company/personal pension or retirement annuities. You pay Capital Gains tax on any profit you make when you sell something that's increased in value – such as a property, piece of art, shares or business assets. We are able to claim Gift Aid for the past four years, and for future donations provided you have paid enough tax, or will pay enough tax, in the relevant tax year.

**YES** Go to question 2



**No** Thank you for all of your support. Please tick the **NO** box on the form below to let us know we can't claim Gift Aid. Alternatively, please contact us to discuss your personal circumstances.

## 2 Have you or will you pay enough tax to qualify for Gift Aid?

You need to have paid more in tax than the amount all your qualifying donations could claim in Gift Aid in a tax year. For example, if you gave £10 to charity in a year, you'd need to pay at least £2.50 in tax that year in order for us to claim Gift Aid. If you are unsure of the amount of tax you have paid in the tax year, please contact your local HMRC office.

**YES** You're eligible! Please tick the YES box below.



**No** Thank you for all of your support. Please tick the **NO** box below to let us know we can't claim Gift Aid. Please do let us know if your circumstances change.

Boost your donation to The Royal British Legion by 25p of Gift Aid for every £1 you donate at no extra cost to you.

*giftaid it*

If you are a UK taxpayer, you can make your donation worth 25% more with Gift Aid.

**YES** I would like to Gift Aid all gifts of money made today, in the past 4 years and in the future.  **No** I am not a UK Taxpayer.

By ticking the "yes" box I confirm that I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my eligible donations in that tax year, it is my responsibility to pay any difference. Please notify The Royal British Legion if you want to cancel this declaration, change your name or home address or no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

The Royal British Legion has provided this for information purposes only and it should not be considered financial or legal advice. If you have any questions, or are unsure about your eligibility for Gift Aid, please contact HMRC to confirm.

## 3 Please fill in your name and address:

UBG W3B XXX

Title \_\_\_\_\_ Name \_\_\_\_\_

Home Address \_\_\_\_\_

Postcode \_\_\_\_\_

Home Tel No. \_\_\_\_\_ Mobile Tel No. \_\_\_\_\_

Email \_\_\_\_\_

## 4 Let's stay in touch

The Royal British Legion Group takes your privacy very seriously and we want to assure you that your personal information is safe with us and **we will never sell your details**. We can only continue our vital work with the Armed Forces community with your help. To keep up to date about what we do and find out how you can help change lives, please select all that apply:

I'd like to receive updates by **email**

I'd be happy to speak to The Legion on the **phone**

I'd like to receive updates via **text** or other messaging services

No thank you, don't send me **post**

For details of our Privacy Policy, please visit [www.rbl.org.uk/privacy](http://www.rbl.org.uk/privacy) or to get a copy call us on **0345 845 1945**. The Royal British Legion Group includes: The Royal British Legion, the main charity, Royal British Legion Trading Limited running our Poppy Shop (retail outlets and website) and Royal British Legion Poppy Lottery Limited.

Please complete the form above and return it to:  
The Royal British Legion, 2A Halifax Road, Melksham, SN12 6YY

# Frequently asked questions

---

## What is Gift Aid?

If you pay Income or Capital Gains Tax and you give money to charity, Gift Aid allows those charities to claim the tax paid on the donation amount from the government.

## How much more will my donation be worth?

Gift Aid makes every £1 you donate worth £1.25 – at no extra cost to you. £10 becomes £12.50, £25 becomes £31.25 and £50 turns into £62.50. It soon adds up!

## How do I know if I'm a taxpayer?

You're a taxpayer if tax is taken from your wages or pension before you receive it, you have to fill in a self-assessment form each year, you have any taxable savings (e.g. in a Building Society), you have a private pension plan, or you get an income from investments and pay capital gains tax. To confirm that you are a tax payer, and find out the amount of tax you have paid in the tax year, please contact your local HMRC office.

## How do I know if I pay enough tax?

Gift Aid lets us claim back 25% of whatever you donate. To be eligible, you need to have paid at least that amount in tax. So for every £10 you donate to any charity, you need to have paid at least £2.50 in tax.

## Can I stop my eligibility for Gift Aid and start again?

Yes. In fact, it's really important that you let us know if you stop paying enough tax (even if it's only for a short time) so that we can stop claiming the tax on your donations.

## If I've already filled in a Gift Aid form for another charity, does this apply to my Legion donations too?

Unfortunately not. You need to let each individual charity you support know that you're eligible for Gift Aid.

## What should I do if I'm not eligible?

Please tick the **NO** box overleaf so that we can update our records. If you have paid tax in some years, but not in others, please let us know so that we can claim on eligible periods.

---

Thank you for helping us support  
our Armed Forces community

LIVE ON 

Registered Charity No. 219279